

Equity Committee Meeting Notes

Thursday, March 10, 2016 1:00-2:30 p.m. / Room 1246

Committee members present: **Faculty:** Mary Bogan (co-chair), Amber Gonzalez, Jose Miranda; **Managers:** Mark Greenhalgh (co-chair), Jennifer LaBounty, Ken Starkman; **Classified Staff:** Chuck Helms; **Students:** Rita Wainess

Resource members present: **Campus Communications:** Lisa McPheron; **Disability Support Services:** Ruth Sipple; **Equity:** Deb Perkins; **Institutional Research:** Carlos Ayon, Megan Sirna; **Library/LRISPS:** Dani Wilson; **Veterans Resource Center:** Aghabi Rangel; **Vice President of Instruction:** José Ramón Núñez

Guests: Kim Madrigal

I. Mark began the meeting with a comment about membership. In the meeting reminder email, anyone who was no longer able to attend committee meetings was asked to contact Mark or Mary so they can follow up with the Faculty or Classified Senate Presidents to make sure the committee has the representation needed.

II. Mark reviewed the agenda.

a. The IREC Campus and Committee survey is in response to the Institutional Research and Effectiveness Committee decision to evaluate the Student Equity Committee.

i. Melinda Taylor sent out a campus-wide survey but there is also a survey for the committee to respond to.

III. Mid-Year Spending Plan

a. Each college has been given an opportunity to request additional funds from the State Chancellor's Office. Since equity funds are typically allocated at the district level, if we request additional funds, the request will need to be communicated to the district so we receive the additional allocation.

i. There was discussion about ensuring all current funds are spent. However, some programs may want to conduct summer programs and didn't originally request funds to support those activities.

b. In addition to the opportunity to request additional funds from the State Chancellor's Office, there was discussion about having an internal process to reallocate funds to programs that may have additional needs.

i. Deb created a template and asked for feedback.

ii. Any programs receiving additional funds need to be part of the 2015-2016 plan. The committee will review any requests that are submitted.

IV. Planning process for 2016-2017 allocation of funds

- a. The current state budget indicates that the amount allocated to our district will be similar in 2016-2017 but our district will decide how much of that allocation Fullerton College will receive.
 - b. Deb created a template based on the previous proposal form and suggestions from the last Student Equity Committee meeting.
 - c. Last year the proposal form was sent to the Deans but it may not have been fully distributed throughout campus. If proposals are sought from the campus, new methods of getting the proposal form out may be discussed.
 - d. There was discussion about seeking proposals from the campus versus focusing on continuing to fund current programs. Some projects were intended to be short-term but we still want to follow up to see the impact on the students.
 - i. There was discussion about gathering qualitative feedback and the possibility of tracking students after they graduate. Some larger universities use tracking methods or have a dedicated alumni association but we do not.
 - ii. There was discussion about starting with a database to track student success.
 - iii. The Office of Institutional Research and Planning distributed a questionnaire that all currently-funded program coordinators will need to complete. In addition, the program coordinators will be expected to meet with a member of the OIRP to discuss an action plan for assessment/evaluation.
 - iv. Based on some feedback from other Student Equity Coordinators, the 2016-2017 plan will be an update to the 2015-2016 plan rather than a whole new plan. This reinforces the idea of continuing to fund current projects.
 - e. Proposals should be returned by the end of April. If it looks like additional funds will be available, there may be an opportunity to seek additional proposals in May or in fall 2016.
 - f. There was a question about CalWORKS. This wasn't included in the original plan but is one of the groups identified by the state as one that should be collaborating with Student Equity. There was discussion about what collaboration could look like. It does not have to mean funds are allocated to that program.
 - g. Committee and resource members will have the opportunity to provide feedback to the proposal form, budget request sheet, and rubric before the forms are sent out (tentatively planned for Friday, March 18).
- V. IREC Campus and Committee Survey
- a. The information requested on the IREC Committee survey was briefly discussed. Meeting notes were not previously well kept but there is more documentation now about meetings.

- b. There was not a lot of time to discuss this survey so committee and resource members can respond to questions by email.

VI. Upcoming conferences

- a. Briefly discussed opportunities for upcoming conferences. There was quite a bit of interest in the NCORE conference in San Francisco. We may have enough people to qualify for a group rate. A student was also interested in attending.

Next meeting: Thursday, March 31