

**Fullerton College Faculty Senate
Student Equity Committee**

Date: October 18, 2007

Time: 1:00-2:00pm

Location: Room 1016

Present:

Chris Lamm, Chair/Faculty-Social Science; Yuka Ogino, Student Representative; Dan Willoughby, Dean of Humanities; Debbie McQueen, Faculty-Math; Adela Lopez, Faculty-Social Science; Chuck Helms, Classified; Michelle L. Forte, Student Representative; Jeanne Costello, Faculty-English.

Follow-up from last meeting:

Stats to-date from Ken Meehan (copies sent in last e-mail)

- All Course Success by Ethnicity (2004-2005, 2005-2006, 2006-2007)
 - This information was not in the 2004 Student Equity Plan
- All Course Completion by Ethnicity (2004-2005, 2005-2006, 2006-2007)

Corrections on the notes from the first two meetings:

Lisa Campbell has replaced Rick Perez - Counseling Resource Person

Additional resource people identified:

Larry Buckley, V.P. of Instruction

Carleen Gibson, EOPS

Bob Miranda, Financial Aid

Brandon Floerke, Staff Development (possibly later in the process)

Agenda

1. Introductions
2. Develop a strategy plan

Notes from today's meeting:

1. Information was shared regarding the "Academic Score Card" from LBCC.
2. Because the meetings are twice a month for an hour each time, we agreed that they will be working meetings (task focused). There is a consensus among the committee members that each of us would like to see results from our efforts. Resource people are welcome to attend the meetings; however the meetings, unless otherwise determined, will not be presentations from people outside the Committee.
3. **Committee Members:**
 - Faculty Representation:
 - Ken Collins, Faculty Senate President, Biology Dept.
 - Jeanne Costello, Faculty, English Dept.
 - Chris Lamm, Chair of the Committee, Faculty Senate, Child Development & Educational Studies Dept.

Adela López, Faculty, Ethnic Studies Dept.
Debbie McQueen, Faculty Senate, Math Dept.

- Management:
Dan Willoughby, Dean of Humanities
- Classified:
Chuck Helms
- Student Representatives:
Michelle L. Forte
Yuka Ogino

4. **Standing Invitations:**

- Mark Greenhalgh - Interim Dean of Mathematics and Computer Sciences
- Larry Buckley - V.P. of Instruction (he will be contacted next week)
- Peter Fong - V.P. of Student Support
- Ken Meehan - Director of Institutional Research

5. **Board Report requested by Dr. Hodge for the Nov. 27th Meeting**

[a written report would need to be ready at least 2 weeks prior to the meeting].

- a. There is no way that the Committee can submit a report on this short notice. The Committee was working on the understanding that the report was due at the end of the school year in 2008.
- b. The Committee requests that the Report is moved to the end of the Spring semester.
- c. **Ken** can you relay this request to Dr. Hodge?

6. **Working Glossary:**

- a. Short Term Goals: 2007-2008 School Year
- b. Long Term Goals: Three Year Plan

7. **Working Draft of the Mission Statement for the Student Equity Committee:**

- **Note:** This is a "rough" draft of the statement that was begun during the meeting. Let's "play" with it this week and have a statement ready to go for the October 25th meeting.

The Process:

- Take apart, Edit, Add, Question between today and Thursday morning (Oct. 25th). [I kept it in rough, rough draft form on purpose. We need everyone's voice].
- Send your responses to the whole committee so that everyone hears individual members thinking.
- **Chris or another committee volunteer** will put together the responses into a final draft for the 25th meeting. [Let Chris know if you would like to word smith the document for Thursday's meeting]
- We will have an opportunity to fine tune it at the beginning of the meeting. We'll keep discussion short and focused.
- Working Draft: We were using the last page of the Fall 2005 Equity Plan Update as a starting point.

Mission Statement:

The purpose of the Student Equity Committee is to develop and recommend policies, programs and strategies that promote equity in student success, retention, degree/certificate completion and transfer.

Goal #1: Assess the five goals identified in the 2004 Student Equity Plan.

- Evaluate the goals, activities and outcomes
 - Obtain and compare the new statistics with the 2004 statistics
 - **Ken Meehan** will provide these statistics
 - **Chris** will get this information to committee member as they become available.
 - Go directly to the programs identified in the 2004 Plan to compare their assessment (through statistics and personal interviews) with the statistics provided by the college.
 - See attached work plan that will be the main focus at the Oct. 25th meeting.
 - We will identify **committee members** to be responsible for gathering information.

Goal #2: Recommend policies, programs and strategies to the Faculty Senate.

- The ability to develop the recommendations will come from the assessment in Goal #1.
- Goals: to identify "best practices", focus on quality and focus on strategies that will work effectively to meet the needs of students at Fullerton College.
- Develop a Collaborative Model:
 - Identify representatives from other areas that impact student equity.
 - Initial conversations will take place when personal interviews are conducted under Goal #1.
- Recommended to possibly divide our focus into the following areas:
 - Campus-wide - institutional, structural level
 - Program level
 - Department/Curricular level
- Provide the Faculty Senate committee updates at the public comments section of the Senate meetings as determined by the Committee.
- Provide the Faculty Senate written committee reports at the end of each semester.

Goal #3: Develop a new Student Equity Plan with our own goals and activities.

- **Ken** will find out the deadline for submitting the plan to the state for the next meeting.