<u>Student Equity Committee meeting notes 3/26/09</u>

Present: Mark Greenhalgh, Carolyn Facer, Jeanne Costello, Stewart Kimura, Adela Lopez, Jackie Napalan

The committee welcomed:

Paul McKinley, Director of Disability Support Services
Ruth Sipple, DSS faculty
Chris Kiger, Director of Health Services
Cecelia Alvarado, Director of EOPS
Ray Bustos, Veterans Center Coord.

Some themes that arose –

- The needs to make all students aware of the services offered by these (and other) campus offices.
- The need to revamp the website (DSS is especially concerned about lack of 508 compliance of many of our web pages)
- The need to ensure privacy when students are working with staff in all of these areas.  We have been violating FERPA for years in many areas.  Students need to feel safe about providing reliable info about their needs.  They may be unwilling if they don't feel that they are in private conversations.
- Faculty need to be aware of how they can access services for their students – maybe expanding the Early Alert to provide faculty with an easy way to suggest students seek out these services.  (Discussion on privacy and whether faculty would be comfortable doing this.)
- More generally, faculty and staff need staff development training on identifying students with needs and knowledge of which resources are appropriate.
- Need for a resource handbook with all the info in one place instead of the myriad of flyers and pamphlets that are out there.
- Need for more training of all groups to identify needs and support students.
- Be sure that info about all of the services is included in the proposed expansion of Orientation
- The application process that allows students to identify services that they are interested in needs to be revamped.

Some specific items –
- Health Services
    o they are noticing an increase in the number of students with psychological problems
    o students do not know that the health fee makes them eligible for many services, not just services when they are sick
    o working with Veteran's Affairs on a mental health survey

- EOPS
    - The cost of books and the difficulty in proving books in time for the beginning of class
    - Space constraints
    - Progress reports are mandated – they are looking at ways to streamline this process so faculty are more likely to return them in a timely fashion and provide good quality information about student progress

- Veteran's Affairs
    - Increase in numbers
    - They have been very successful in using the MyGateway portal to provide timely information to all veterans
    - Appreciative of their new location, but still don't have enough space

- DSS
    - More and more students need some sort of intervention by DSS
    - Identification by faculty and staff
    - How can we help if we don't know who needs these services?
    - Big concern on incorporating Universal Design of all media being presented on campus, from online courses, to websites, to printed and other media
    - Concern over online instruction being accessible. Note that Cypress requires all faculty who teach online to go through a formal training program